

## *Instructions – Dissertation Defence*

### Applicable Norms:

Internal Norm of UP A-10/2011-ÚZ04 “Study and Examination Code of Palacký University Olomouc (IV. full text)”, Article 45, 46, 47.

Internal norm of UP R-B-17-08 “Assigning topics for Bachelor’s and Master’s diploma theses, dissertations, and rigorosum theses, their submission, how they are made accessible to the public, and the related record keeping”, Article 2, 4.

### Application for dissertation defence

The application form is available on the following website:

Student/Study Administration/FORMS AND DOCUMENTS FOR DEGREE STUDENTS  
(<https://www.pdf.upol.cz/en/student/study-administration/>)

Recommended date of submission: during the last year of study by mid-April, so that the defence can take place within the standard period of study.

The application must be approved and signed by the supervisor.

Together with the application form, students are required to submit the following to the Section for Doctoral Degree Programme:

- 2 copies of the dissertation including CD;
- 1 copy of presentation of the dissertation;
- At the same time, students shall send the presentation of the dissertation to the following address: [jana.dostalova@upol.cz](mailto:jana.dostalova@upol.cz);
- Printed and completed forms from the Portal:
  - Assignment of the dissertation (My study/Thesis topics/) – if not already submitted,
  - Data about the dissertation (tab My study/Final thesis/Complete data about Dissertation thesis),
  - The dissertation must also be *uploaded* in the Portal (tab My study/Final thesis/Complete data about Dissertation Thesis/Electronic thesis submission form).