

## CREDIT ALLOCATION GUIDELINE IN DOCTORAL DEGREE PROGRAMMES

The Credit Allocation Guideline covers the educational, scientific, publication and creative activities and is binding for the distribution of credits in doctoral degree programmes carried out in institutional accreditation of Palacký University Olomouc.

### EDUCATIONAL ACTIVITY

Course name	ABBREVIATION	PROPORTION/SCOPE OF INVOLVEMENT	NUMBER OF CREDITS
<b>Educational activity</b>	***/XPDC@	100 %	14

Students shall carry out their educational activities mainly through teaching at their lecturing department or at another department of PdF UP or UP, to a maximum of four teaching sessions/week/semester. Teaching at another university may also be recognized as relevant Educational activities, maintaining the same extent. For two teaching sessions included in the timetable, **3.5 credits** are awarded (2 teaching sessions equal 2 hours of teaching + 2 hours of preparation, possibly reflection, i.e., 4 hours in total; normally 26 hours of teaching/semester = 104 hours; 1 credit = 30 hours of work, i.e., 104/30 = 3.5 credits). Educational activities also include other related educational activities which do not qualify for credit allocation.

In the case of part-time students, Educational activities may also include teaching at elementary and secondary schools. The recognition of these activities shall be decided by the supervisor and Chairperson of the Subject Area Board.

### FOREIGN SCIENTIFIC-RESEARCH PLACEMENT

Course name	ABBREVIATION	PROPORTION/SCOPE OF INVOLVEMENT	NUMBER OF CREDITS
<b>Foreign scientific-research placement (30 days)</b>	***/XVVS@	100 %	20

International scientific-research placement with a minimum duration of 30 days.

### DEFENCE OF THE DISSERTATION PROJECT

Course name	ABBREVIATION	PROPORTION/SCOPE OF INVOLVEMENT	NUMBER OF CREDITS
<b>Defence of the dissertation project</b>	***/XPRO@	100 %	10

### WRITING OF THE DISSERTATION

Course name	ABBREVIATION	PROPORTION/SCOPE OF INVOLVEMENT	NUMBER OF CREDITS
<b>Writing of the dissertation</b>	***/XDIP@	100 %	40

### OTHER PROFESSIONAL ACTIVITIES

Course name	ABBREVIATION	NUMBER OF CREDITS
Other professional activities	*** /XOOA@	14

Relevant activities: for example participation in the courses of the Doctoral School of PdF UP (1–2 credits according to the actual conditions), supervision of a bachelor's thesis (for a successfully defended bachelor's thesis the student will receive **3** credits), opposing a bachelor's or diploma's thesis (for a review of a bachelor's thesis the student will receive **0.5** credits, for a review of a master's thesis the student will receive **1** credit), creation of teaching aids, study resources, diagnostic manuals, therapeutic materials, clinical tests, work in a counselling, out-of-school or related institutions, other educational activities, organization of professional events, etc. Credits are allocated on the basis of the time intensity of the activity, but a **maximum of 3** credits can be awarded for the same activity.

### SCIENTIFIC, PUBLICATION AND CREATIVE ACTIVITY

Course name	ABBREVIATION	PROPORTION/SCOPE OF INVOLVEMENT	NUMBER OF CREDITS
Scientific, publication and creative activity	*** /XVPT@	100 %	86

#### Eligible scientific, publication and creative activities:

TYPE OF OUTCOME	PROPORTION/SCOPE OF INVOLVEMENT	NUMBER OF CREDITS
Scientific book* (Outcome code: B according to 17+ Methodology)	75% >	30
	51% – 74%	20
	26% – 50%	15
	11% – 25%	7
	< 10%	3
Chapter in a scientific book** (Outcome code: C according to 17+ Methodology)	75% >	10
	51% – 74%	7
	26% – 50%	5
	11% – 25%	3
	< 10%	1
Reviewed scientific paper in a scientific periodical – journal *** (Outcome code: J <sub>imp</sub> , J <sub>sc</sub> according to 17+ Methodology)	75% >	15
	51% – 74%	10
	26% – 50%	6
	11% – 25%	4
	< 10%	2
Reviewed scientific paper in a scientific periodical – journal (Outcome code: J <sub>ost</sub> , according to 17+ Methodology).	75% >	7
	51% – 74%	5
	26% – 50%	3
	11% – 25%	2
	< 10%	1
Paper in a proceedings listed in WoS, Scopus, or paper in a special issue of these indexed journals. (Outcome code: D according to 17+ Methodology).	75% >	10
	51% – 74%	7
	26% – 50%	5
	11% – 25%	3
	< 10%	2

Reviewed scientific paper in a proceedings not listed in WoS or Scopus.	75% >	5
	51% – 74%	3
	26% – 50%	2
	11% – 25%	1
	< 10%	0
Review, conference report, discussion paper	75% >	2
Domestic citation of a paper with over 75% of intellectual property in a scientific periodical or publication	-	1
Foreign citation of a paper with over 75% of intellectual property in a scientific periodical or publication	-	2
Participation in a scientific conference, congress, symposium with active presentation in Czech/Slovak (not applicable to posters or discussion presentation)	75% >	5
Participation in a scientific conference, congress, symposium with active presentation in a foreign language (not applicable to posters or discussion presentation)	75% >	10
Active presentation of a poster at a scientific conference, congress, symposium in Czech/Slovak	75% >	3
Active presentation of a poster at a scientific conference, congress, symposium in a foreign language	75% >	5
Involvement in a research project in the capacity of the principal investigator	-	10
Involvement in a research project in the capacity of a member of the research team	-	3
Involvement in another domestic scientific activity in the capacity of the principal investigator****	-	5
Involvement in another domestic scientific activity in the capacity of a member of the research team****	-	2
Involvement in another international scientific activity in the capacity of the principal investigator*****	-	8
Involvement in another international scientific activity in the capacity of a member of the research team*****	-	3
Original work of art or a significant and innovative achievement in an international context	75% >	15
Original work of art or a significant and innovative achievement in a national context	75% >	12
Original work of art or a significant and innovative achievement in a regional context	75% >	8
New work of art or an achievement with novel solutions in an international context	75% >	10
New work of art or an achievement with novel solutions in a national context	75% >	8
New work of art or an achievement with novel solutions in a regional context	75% >	5
New work of art or an achievement inspiring current developmental trends in an international context	75% >	8

New work of art or an achievement inspiring current developmental trends in a national context	75% >	4
New work of art or an achievement inspiring current developmental trends in a regional context	75% >	2
New work of art or an achievement with developmental potential in an international context	75% >	4
New work of art or an achievement with developmental potential in a national context	75% >	2
New work of art or an achievement with developmental potential in a regional context	75% >	1

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A scientific book shall mean a non-periodical scientific publication of at least 50 printed pages of original text non-inclusive of annexes in the form of photographs, pictures, maps, etc. issued as a printed or electronic publication. The book shall be reviewed by at least one generally recognized professional in the field by means of a reader's review (the reviewer shall not be from the authors' department). The publication must relate to a precisely defined scientific field and must contain a formulation of an identifiable and scientifically recognized methodology (explicitly formulated methodological background also in application-based monographs and/or a formulation of a new methodology based on previous theoretical research in the field) (page 5, <https://www.vyzkum.cz/FrontClanek.aspx?idsekce=799796&ad=1&attid=847689>)

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Chapter in a scientific book, (type of result C – according to 17+ Methodology) – recalculation of the intellectual property in the context of the whole scientific book.

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Original paper in a reviewed scientific periodical listed in the Web of Science or Scopus database.

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For example, projects of the Ministry of Education, Ministry of Culture, Ministry of Health, ESF projects, municipal projects, regional projects, etc.

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For example, Visegrad Fund, EEA – Norway Grants, Horizon, Erasmus+, AKTION, CEEPUS, etc.

**NOTICE FOR DOCTORAL STUDENT OF SPECIAL EDUCATION: This programme has different course abbreviations but the credit value and course titles are the same as in this guideline.**