**Appendix 2**

**GRANT APPLICATION**

|  |  |
| --- | --- |
| **Student identification number** |  |
| **First name** |  |
| **Surname** |  |
| **Study programme** |  |
| **Field of study** |  |
| **Type of study (full-time/distance)** |  |
| **Year of study** |  |

|  |  |
| --- | --- |
| **Type of grant** | Check (X)  as appropriate |
| Achievement grant |  |
| Study abroad grant |  |
| Local study grant (Czech Republic) |  |

|  |  |
| --- | --- |
| **Additional documentation** | Check (X)  as appropriate |
| **Achievement Grant** | |
| * Enrolment form (see STAG) |  |
|  |  |
| **Study abroad grant** | |
| * Motivation letter (justification, costings) |  |
| * Letter of acceptance (receiving institution) |  |
| * Approval (see Appendix 1):   + Head of department   + Tutor and Head of Subject area board (PhD students only) |  |
| **Local study grant (Czech Republic)** | |
| * Motivation letter (justification, completed study to date) |  |
| * Approval (see Appendix 1):   + Head of department   + Tutor and Head of Subject area board (PhD students only) |  |
|  |  |
| **Other documentation:** |  |
|  | |

Date: …………………………………

Applicant signature

**APPROVAL OUTCOME**

|  |  |  |
| --- | --- | --- |
| **Tutor /**  **Head of department** | Approved/Not approved | Date, signature |
| **Subject area board**  **(Chairperson)\*** | Approved/Not approved | Date, signature |

\* Applicable to PhD students only

**Application approval pursuant to Article 5, 6, 7 and 9 of the Grant Code of the Faculty of Education, Palacký University Olomouc**

Approval outcome:

Grant amounting to………………………………..approved/not approved

|  |  |  |
| --- | --- | --- |
| Date: |  | …………………………… |

Name, function, signature

**Grant Award Decision**

|  |  |  |
| --- | --- | --- |
| I make the following decision pursuant to the Grant Code of the Faculty of Education, Palacký University Olomouc, implementing regulation of the Grant Code of the Faculty of Education, Palacký University Olomouc (R-A-18/01), and Act No. 111/1998 Coll., on higher education institutions and on amendment to some other acts (Act on higher education institutions), as last amended:  The above mentioned Grant Award Proposal is approved / rejected. | | |
| Date: | Signature: |  |